Introduction to Researchfish (annual reporting)

Head of Programme Karen Skytte Larsen, VILLUM FONDEN

January 2023

VILLUM FONDEN

VILLUM FONDEN Annual reporting

1. Scientific reporting: Researchfish

Remember to submit

2. Scientific reporting: Written report

Find template at website

3. Financial reporting: accounts and updated budget

Signed by financial dept

Deadline 1 March 2023

Villum Experiment

- Researchfish annually
- Scientific report and accounts only at the end of the grant period

Find at VILLUM FONDEN:
http://veluxfoundations.dk/en/reporting

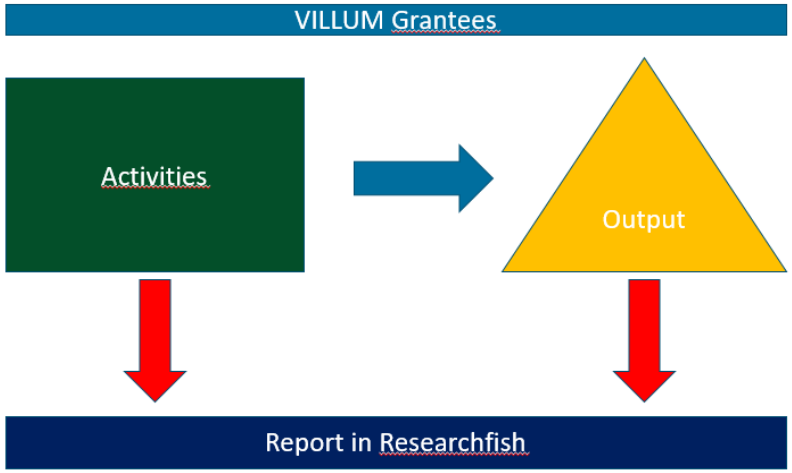
Agenda

1. What is Researchfish
2. Purpose of reporting
3. How to get started
4. Introduction to platform
5. Help and support

What is Researchfish

- An online platform used by funders and universities to collect information on research results and impact
- Originates from UK: initially made for the Medical Research Council (MRC) – now used in all research areas and internationally
- Researchfish is used by other Danish funders: Novo Nordisk Foundation, Lundbeckfonden, Leo Foundation – you can reuse data

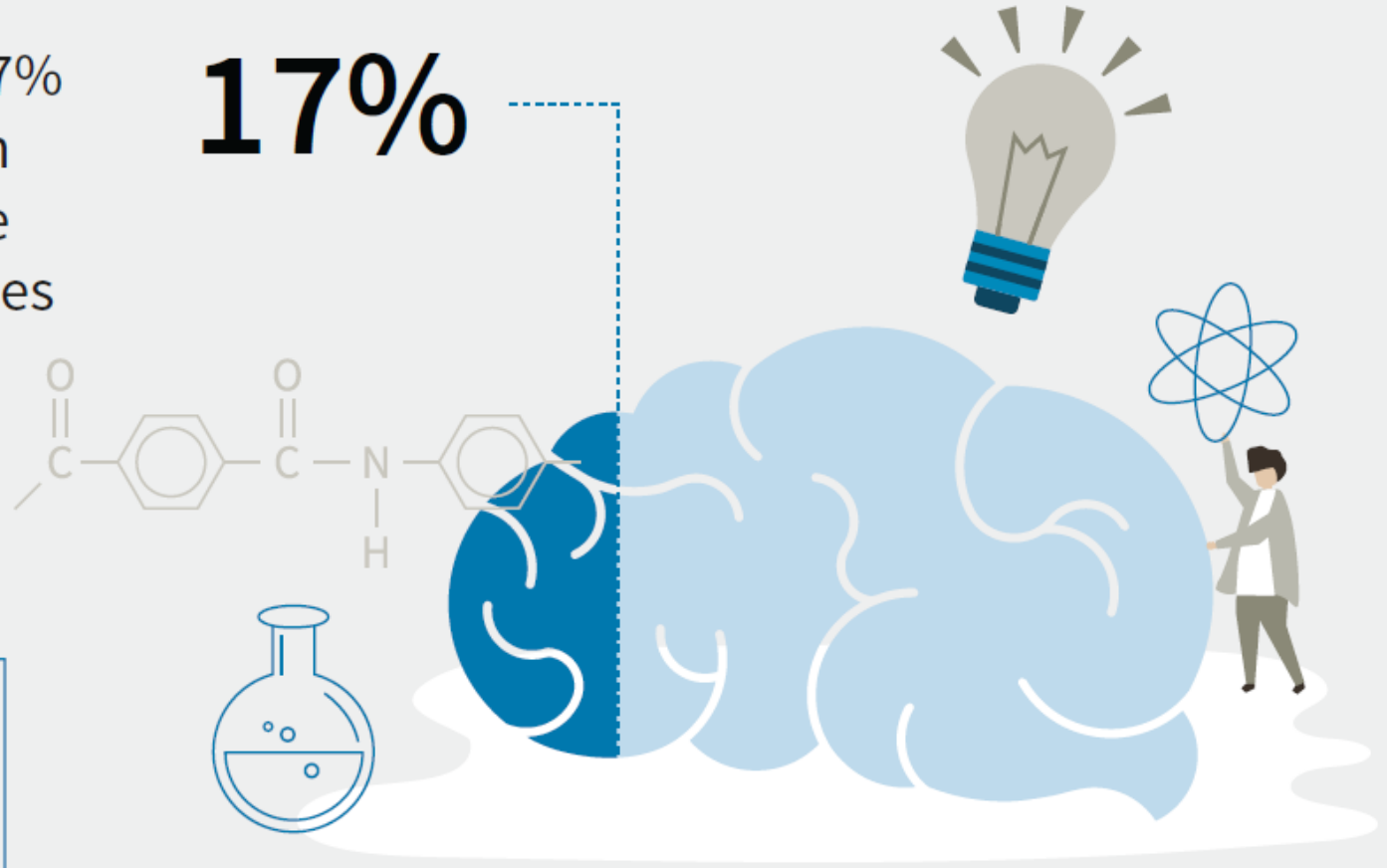
VILLUM FONDEN - Purpose of annual reporting



- Administrative purposes: Grant payment
- Management information
- Information to society and external partners – infographics/meetings etc
- Evaluate our programmes

VILLUM FONDEN supports 17% of Danish research funded in open competition within the technical and natural sciences

17%

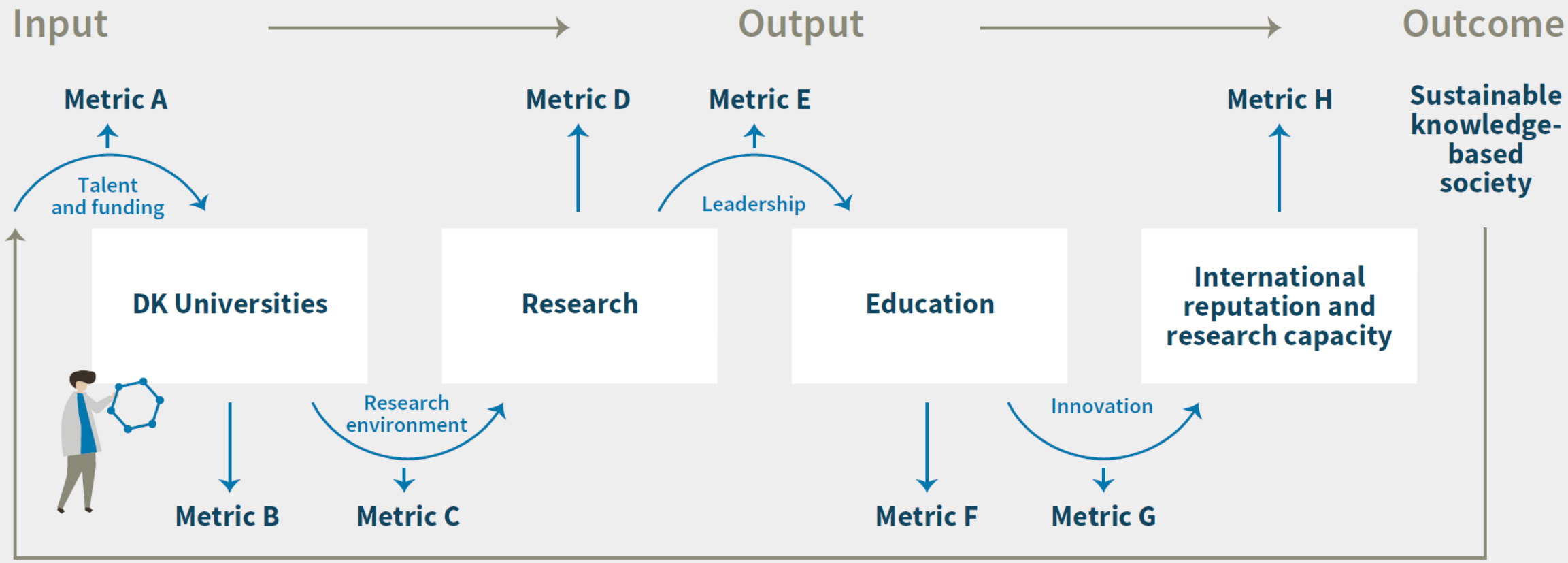


Source: VILLUM FONDEN and Statistics Denmark 2021

VILLUM FONDEN

How a philanthropic investment in excellent research leads to broad societal impact

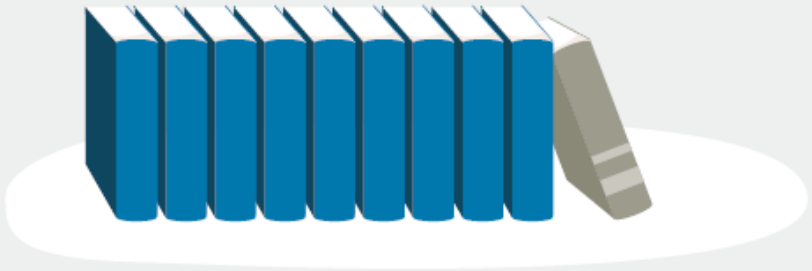
Technical & natural sciences



Impact

Grantees have many engagements

MORE THAN 2000
scientific journal articles a year



AROUND 700 outreach activities annually

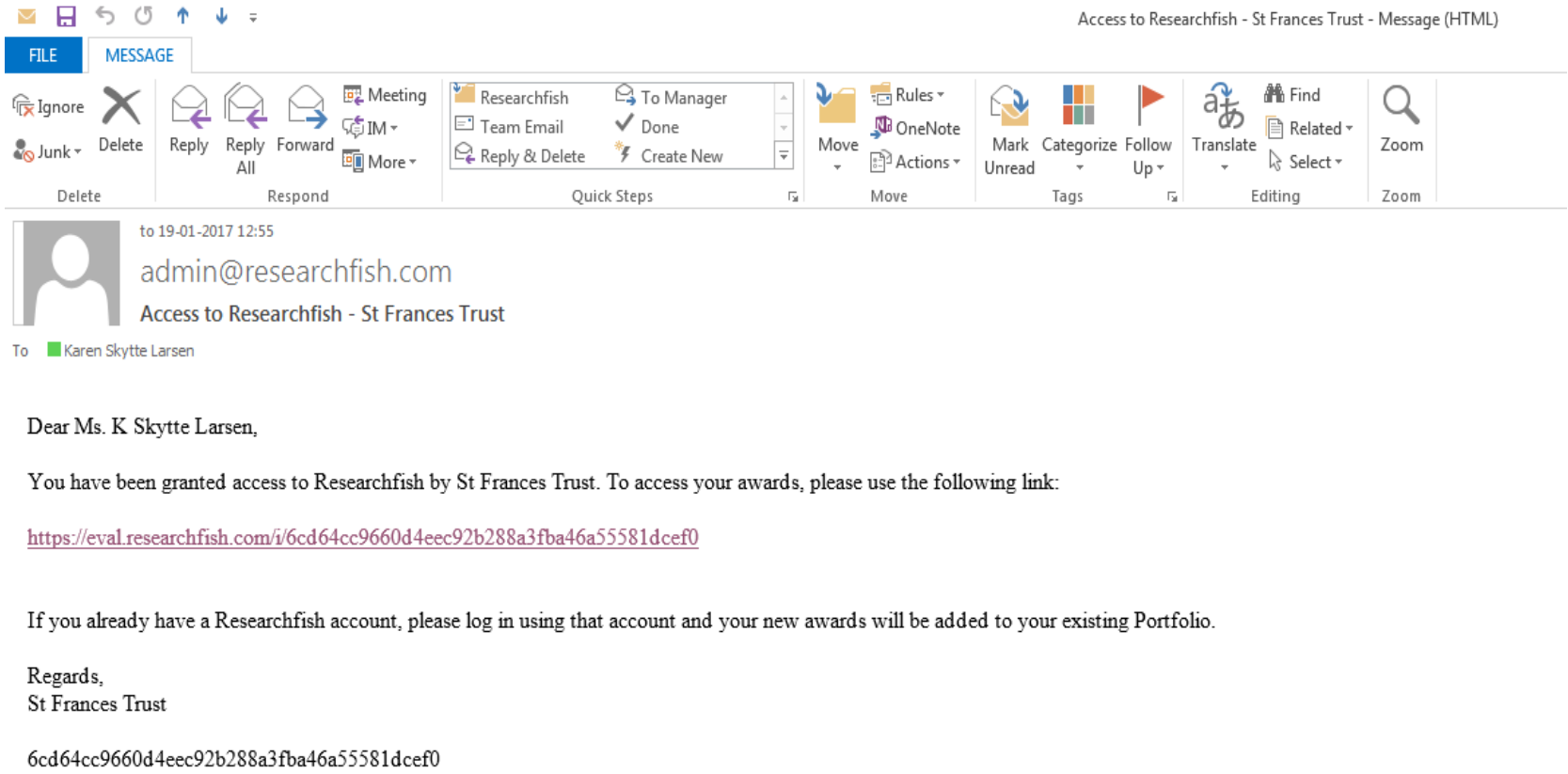
170 keynotes at international conferences

Source: Researchfish 2022

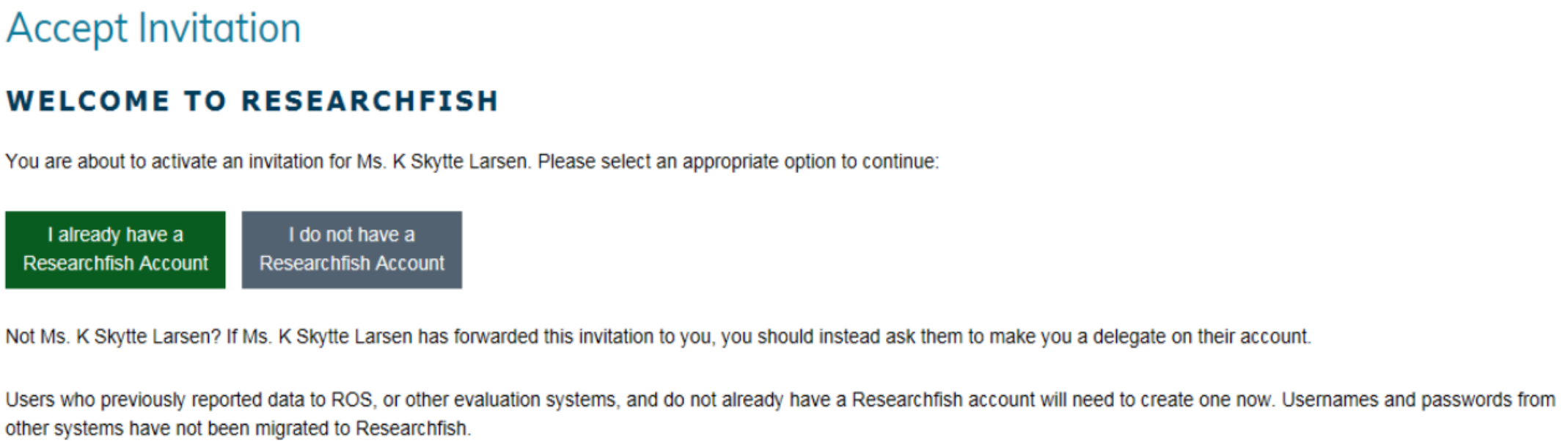
Get started

Invitation to Researchfish

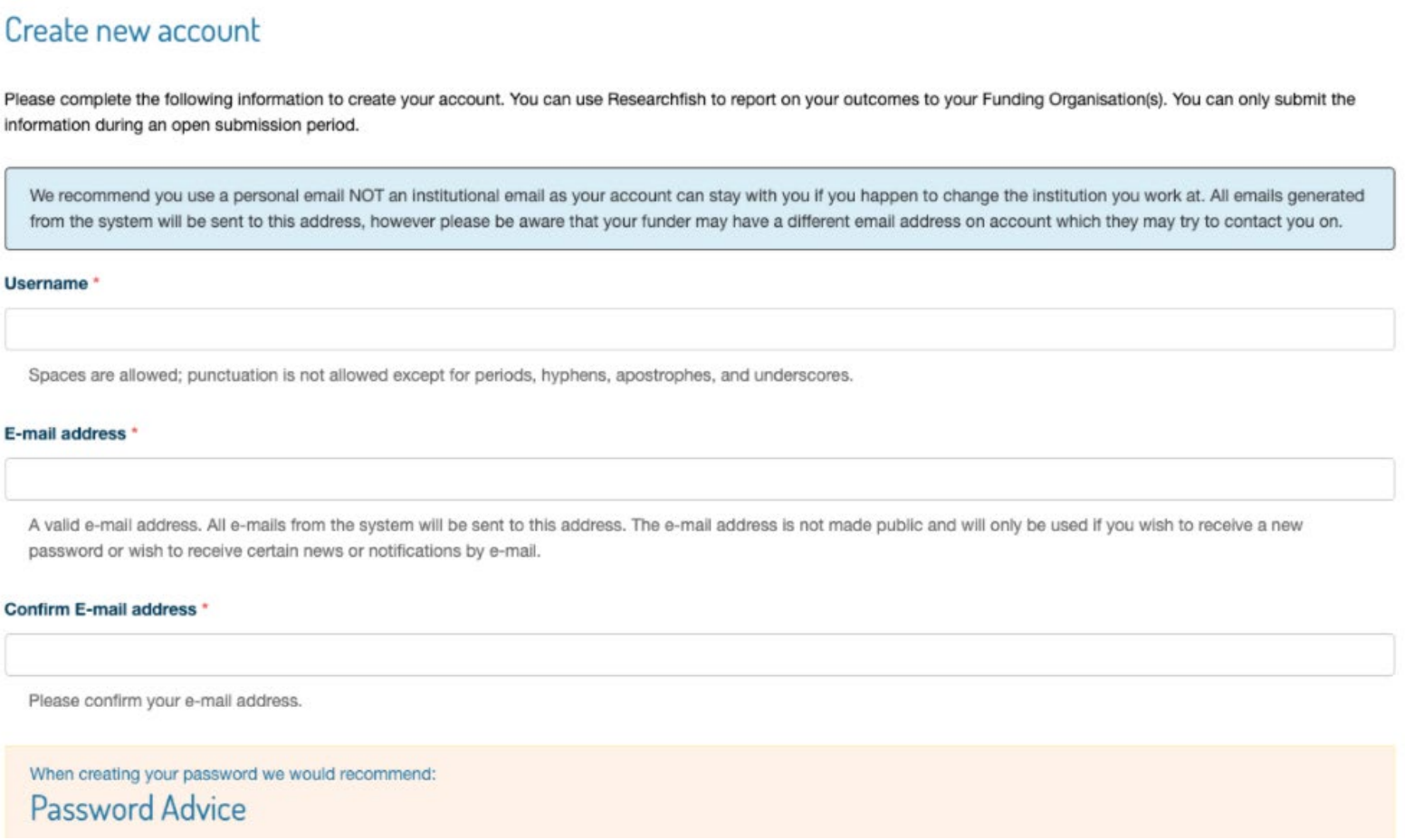
To get started using Researchfish you will receive an invitation to use Researchfish from VILLUM FONDEN by email.



Accept invitation



Create Account



Create new account

Please complete the following information to create your account. You can use Researchfish to report on your outcomes to your Funding Organisation(s). You can only submit the information during an open submission period.

We recommend you use a personal email NOT an institutional email as your account can stay with you if you happen to change the institution you work at. All emails generated from the system will be sent to this address, however please be aware that your funder may have a different email address on account which they may try to contact you on.

Username *

Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

E-mail address *

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

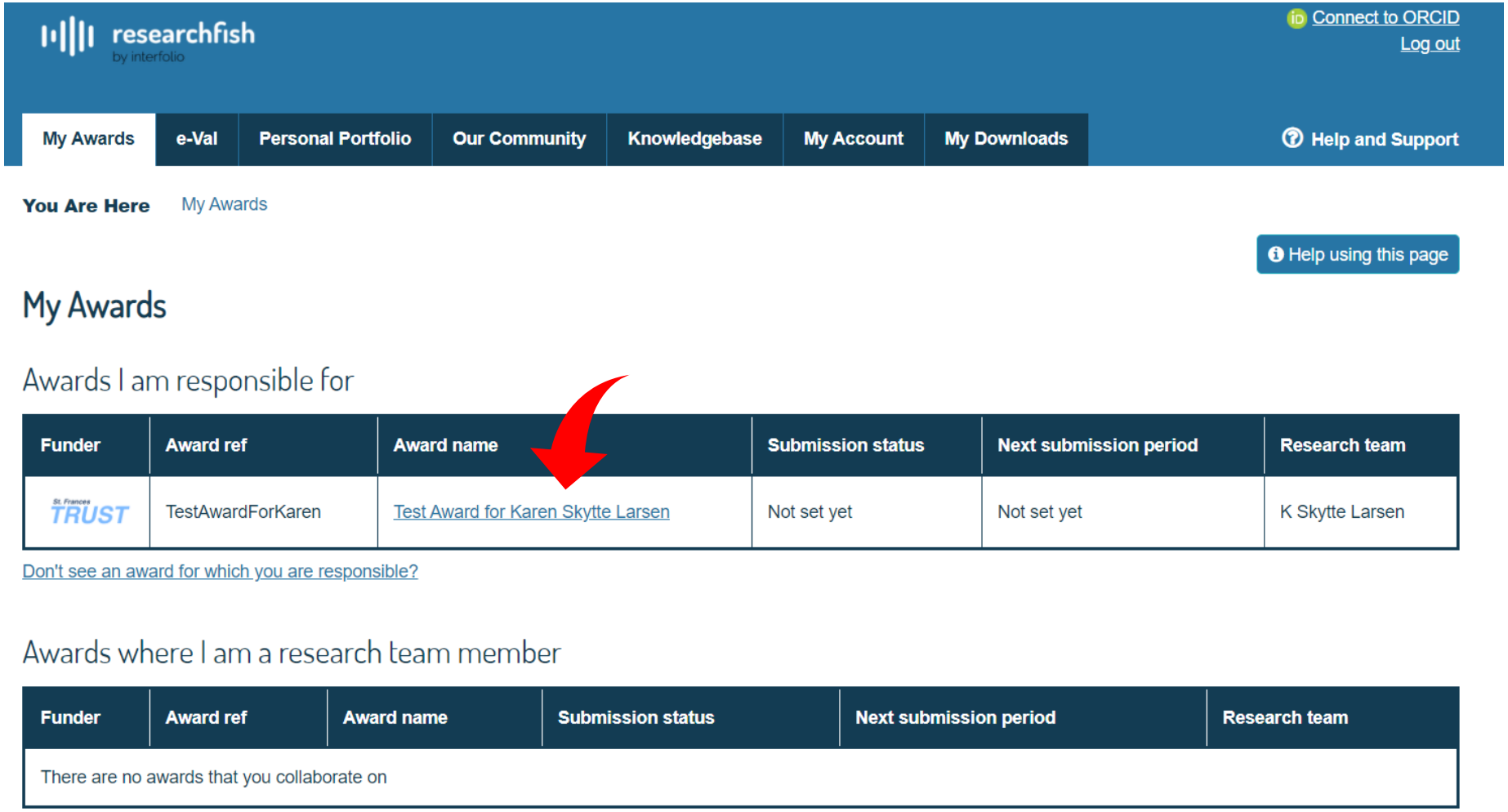
Confirm E-mail address *

Please confirm your e-mail address.

When creating your password we would recommend:

Password Advice

Researchfish landing site

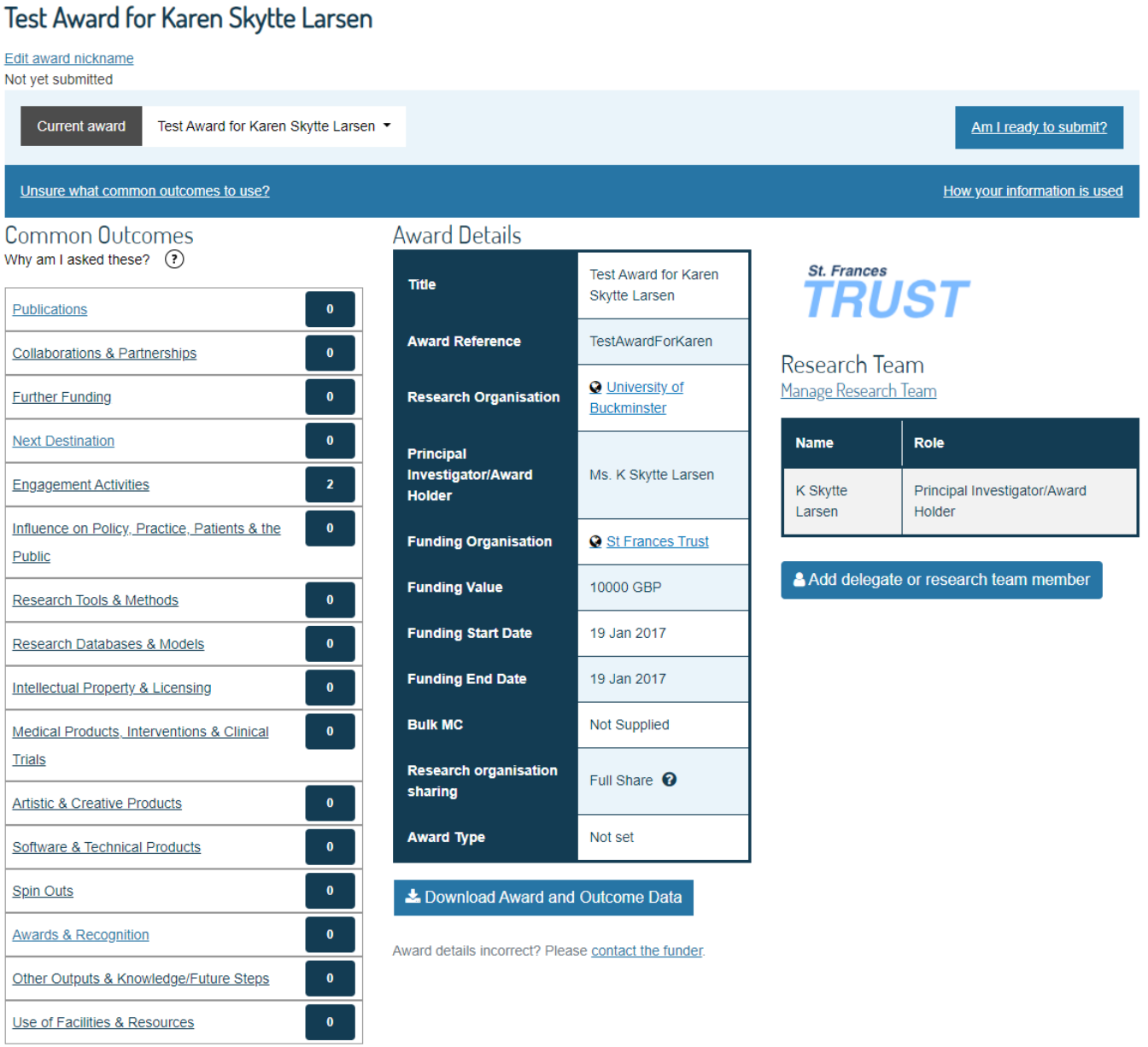


Award section

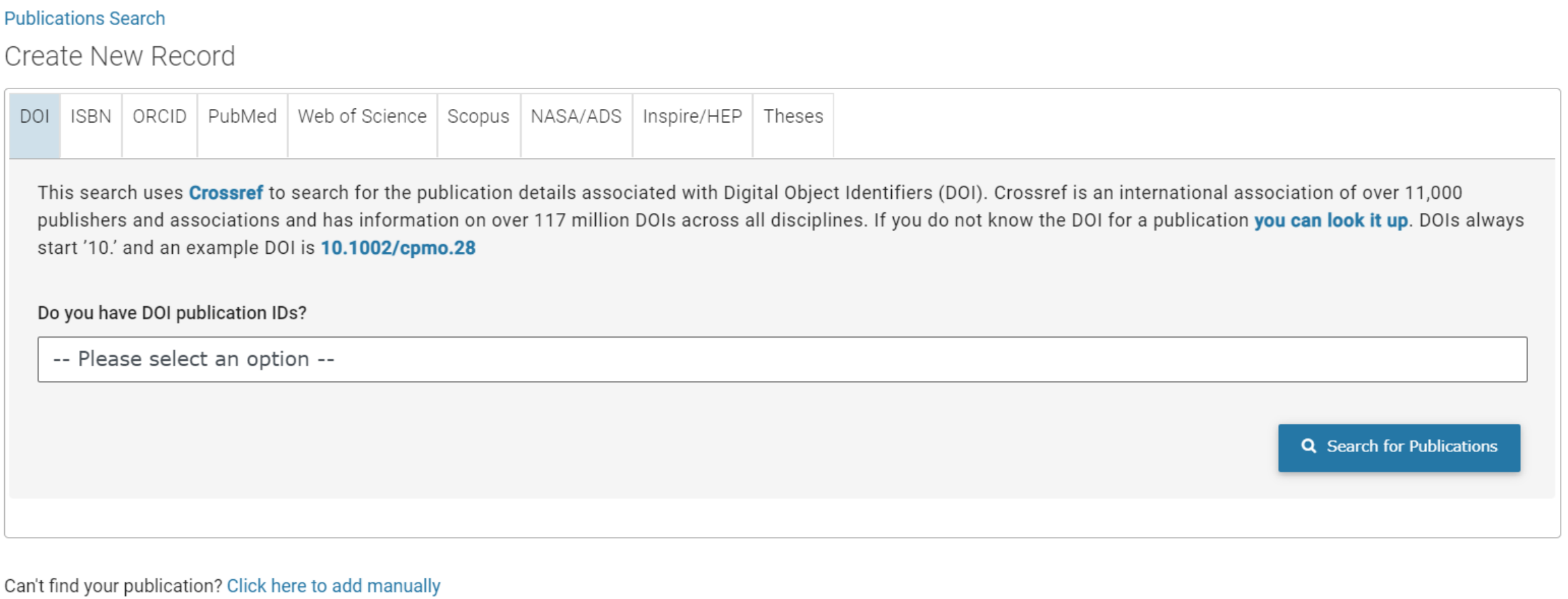
VILLUM FONDEN would like to know about your achievements:

Publications, Engagement Activities (outreach), Awards and Recognition (keynotes), Further Funding, Collaboration etc.

Reporting is possible in 16 categories: You do not have to use all - **simply use those relevant to your research.**

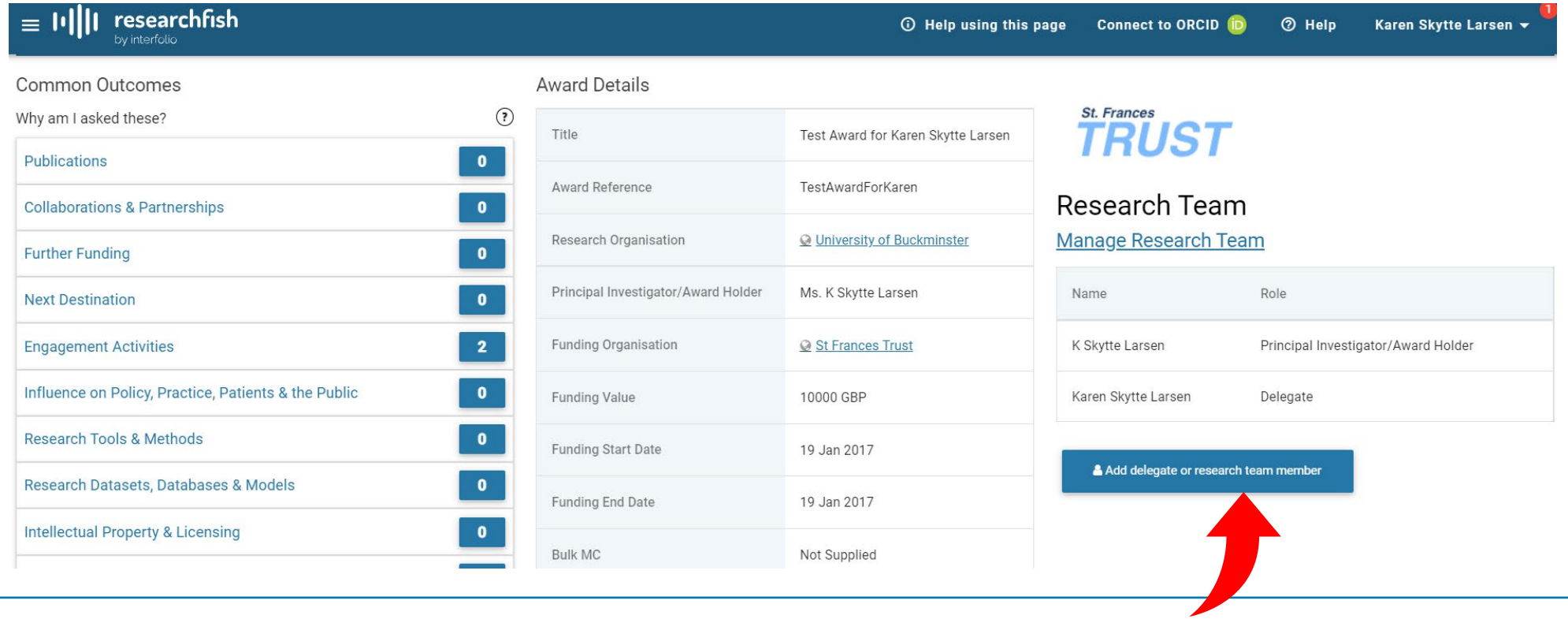


Import is available for publications



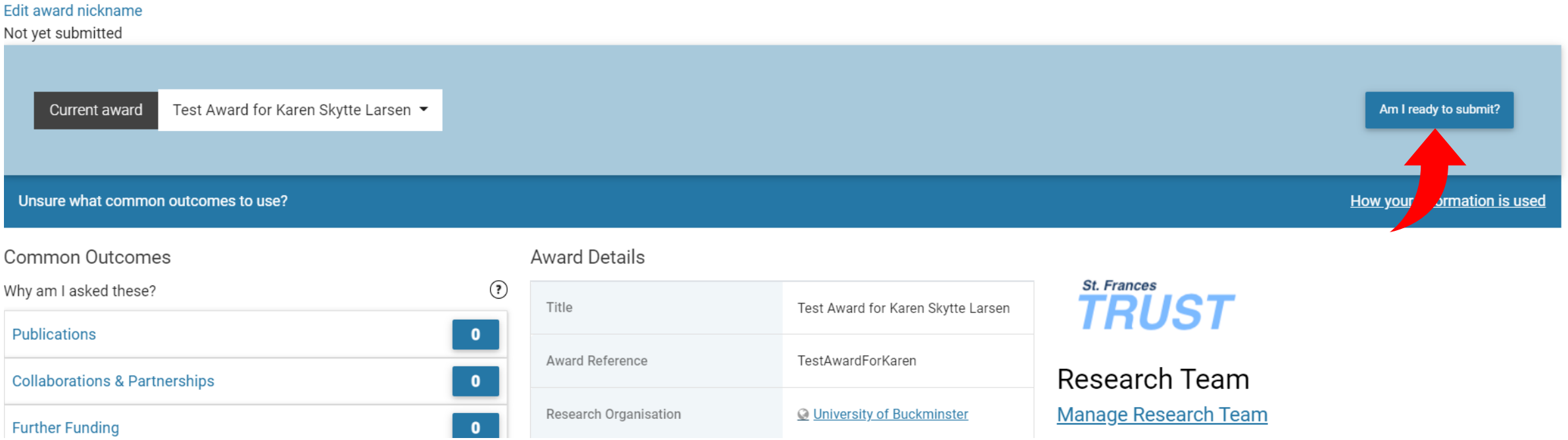
Add delegate – if you are not doing (all) the reporting yourself

- A delegate can be an administrative coordinator
- A research team member is someone who carry out research themselves



Submit to VILLUM FONDEN

Remember to submit data to VILLUM FONDEN before the announced deadline each year.



Support

Support & Guidance

Guidance

- Webinars: book at Researchfish
- Help Videos: find at Researchfish or Youtube

Support

- Researchfish
  - Write an email (support ticket) in Researchfish
  - Live chat: available mon-fri 9am-5pm (GMT)
  - Support enquiry to Researchfish Support Team or VILLUM FONDEN

- VILLUM FONDEN
  - Contact Karen Skytte Larsen at email: ksl@veluxfoundations.dk or phone: 21 55 09 08

Guides

- Researchfish Userguide - A tour of the platform with screen dumps: https://userguide.researchfish.com/

- Outputs overview - How to use the 16 categories in Researchfish: https://rf-downloads.s3.amazonaws.com/Researchfish%20common%20outcomes%20overview_November%202021_0.pdf
- Outputs overview (one page version): https://rf-downloads.s3.amazonaws.com/Outcome%2Btype%2Bmap.pdf

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Make your research trackable

Remember to update your Orcid

Mention in publications: “This work was supported by a research grant ([VILxxxxx]) from VILLUM FONDEN”.

Questions or queries to:

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VILLUM FONDEN
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Mobile: 21 55 09 08